

# CARBON REDUCTION PLAN

## Commitment to achieving Net Zero

Real-Time Consultants Ltd, trading as RT Consulting, is committed to achieving Net Zero emissions by 2030.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: January to December 2019	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
This is our first year of reporting carbon commissions having moved into new premises the previous year. Baseline emissions were calculated in accordance with the reporting protocols.	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	1.26
Scope 2	6.95
Scope 3 (Included Sources)	29.73
Scope 3 Category 4: Upstream transportation and distribution	0
Scope 3 Category 5: Waste generated in operations	1.18
Scope 3 Category 6: Business Travel	5.43
Scope 3 Category 7: Employee Commuting	23.12
Scope 3 Category 8: Downstream transportation and distribution	0
<b>Total Emissions</b>	<b>37.94</b>

## Current Emissions Reporting

Reporting Year: January to December 2024	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	1.31
Scope 2	9.36
Scope 3 (Included Sources)	11.57
<b>Total Emissions</b>	<b>22.24</b>

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## Emissions reduction targets

We will continue to review processes and protocols to help reduce our carbon emissions, whilst encouraging and supporting new behaviours to accomplish our Net Zero target by 2030.

## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2019 baseline. The carbon emission reduction achieved by these schemes equate to 15.7 tCO<sub>2</sub>e, a 41.4% reduction against the 2019 baseline and the measures will be in effect when performing the contract.

- Reducing employee commuting through our hybrid-working scheme.
- Conducting online business meetings to decrease business travel.
- Implementing a paperless policy to decrease the use of printing facilities.
- Moving to a more energy-efficient cloud-based system.
- Utilising recycling solutions for office waste.
- Encouraging the use of electric vehicles.
- Sustainability partnership, including tree planting commitments.

In the future we hope to implement further measures such as:

- Promoting staff participation in environmental volunteering activities.
- Ensuring our supply chain is equally committed to carbon reduction and Net Zero.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

### Signed on behalf of the Supplier:



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Date: .....12/06/2025.....

<sup>1</sup><https://ghgprotocol.org/corporate-standard>

<sup>2</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup><https://ghgprotocol.org/standards/scope-3-standard>